**KIDS KINGDOM CONVENT SCHOOL SINGHEWALA**

**APPLICATION FOR SEEKING SALARY CERTIFICATE**

**PARTICULARS OF FACULTY**

1. Name ------------------------------------------------------------------------------------------------------------------------------
2. Designation ------------------------------------------------------------------------------------------------------------------------------
3. Subject of Teaching ------------------------------------------------------------------------------------------------------------------------------
4. Classes to which taught ------------------------------------------------------------------------------------------------------------------------------
5. Date of Joining ------------------------------------------------------------------------------------------------------------------------------
6. Date of Relieving ------------------------------------------------------------------------------------------------------------------------------
7. Contact Number  ------------------------------------------------------------------------------------------------------------------------------

Please issue me salary certificate for the period ----------------------------------------to ------------------------------------------ The same is required for the following purpose --------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Date ----------------------------------- Signature of Applicant

**OFFICE USE**

Verified from pay bills , the above particulars are correct and Mr./ Mrs./ Ms. ---------------------------------------------------------------- S/O/W/O/D/O Sh. ------------------------------------------------------------------------------------- who hasworked during above period may be issued salary certificate as attached herewith.  .

Accounts Office Record Keeper

D.A.-As above

Issued as verified and prepared by Accounts Clerk

PRINCIPAL KKCS